

## **2026 Carleton University Summer Residence Agreement**

This Summer Residence Agreement (“Agreement”) becomes effective upon receipt by Carleton University (“the University”) of the Resident’s acceptance of an Offer of Residence. Acceptance constitutes confirmation that the Resident has read, understands, and agrees to be bound by:

- this Agreement; and
- the Residence Standards, as amended from time to time,

both of which form part of the contractual conditions of occupancy in Residence at Carleton University.

In the event of any inconsistency between this Agreement and the Residence Standards, the Residence Standards shall prevail with respect to conduct and community expectations.

The Resident is responsible for the payment of all residence and applicable charges associated with this Agreement, regardless of actual occupancy, except where adjustments are expressly permitted under this Agreement.

Acceptance of the Offer of Residence constitutes confirmation of the applicable Summer Residence term dates, including the permitted dates of occupancy, as specified in the Offer of Residence and related housing communications issued by the University.

### **1.0 Transition from Winter Residence to Summer Residence**

#### *Stayover Bridge Period*

Residents with a confirmed Summer Residence reservation may apply for accommodation during the stayover bridge period from Friday, April 24, 2026, to Tuesday, May 5, 2026, subject to approval and availability. Additional fees apply.

#### *Relocation to Summer Residence Room*

Residents approved for the stayover bridge period must relocate to their assigned Summer Residence room on Tuesday, May 5, 2026, between 8:30 a.m. and 4:30 p.m., unless otherwise instructed by Housing and Residence Life Services.

Residents unable to move on the designated date must vacate their winter academic room by 12:00 p.m. (noon) on Friday, April 24, 2026, and may only return to Residence commencing Tuesday, May 5, 2026.

### **2.0 New Summer Residents**

The earliest date of occupancy for all new Summer Residence residents is Tuesday, May 5, 2026. Access to Residence prior to this date is not permitted.

### **3.0 Summer Residence Contract Changes**

### *Early Summer to Full Summer*

Residents holding an Early Summer contract may request an extension to Full Summer residence no later than Friday, June 19, 2026, subject to space availability. The University reserves the right to reassign rooms or suites as required.

### *Full Summer to Early Summer*

Residents requesting to reduce their contract from Full Summer to Early Summer must submit the request no later than Friday, June 19, 2026. Approved requests will result in a fee adjustment to the Student Account, less a \$300 administrative fee.

## **4.0 Withdrawal and Fees**

### *Early Departure*

Residents who vacate Residence prior to the end of their contracted Summer Residence period (Early or Full) are not eligible for a refund or fee adjustment for residence fees or, where applicable, meal plan fees.

### *Meal Plan Changes*

Meal plan removal is subject to the following deadlines:

- Monday, May 11, 2026 – Deadline to remove early or full summer meal plan
- Monday, July 6, 2026 – Deadline to remove full summer meal plan for late summer

Meal plan changes requested after the applicable deadline will not be approved.

## **5.0 Use of Residence and Liability**

### *Personal Property and Insurance*

The University does not provide insurance coverage for personal property. Residents are solely responsible for arranging insurance for personal belongings. The University assumes no responsibility or liability for loss, theft, damage, or destruction of personal property, including food stored in provided appliances.

### *Room Condition and Damage*

The Resident assumes full responsibility for the assigned room, furnishings, and fixtures. The University may inspect rooms at any time upon reasonable notice and may charge the Resident for cleaning, repair, replacement, or disposal costs.

Failure to remove personal belongings upon vacating Residence authorizes the University to dispose of such items at the Resident's expense.

A minimum cleaning charge of \$100 will apply if the room, bathroom, or suite is not left in satisfactory condition.

## **6.0 Access, Security, and Facilities**

- Campus Card access is required; replacement cards and lockouts are subject to fees.
- Residents must not compromise security systems or devices.
- Tampering with fire or life safety equipment is strictly prohibited.

## **7.0 Conduct and Compliance**

Residents are responsible for the conduct of their guests and must comply with:

- directions issued by University staff.
- Residence Standards; and
- all applicable University policies and regulations.

Failure to comply with this Agreement, the Residence Standards, or directions of University staff may result in termination of occupancy, removal from Residence, and forfeiture of all fees, at the sole discretion of the University.

## **8.0 Entry, Inspection, and Disruption**

The University reserves the right to enter Residence rooms for maintenance, inspection, emergency response, fire testing, and operational requirements, with advance notice where practicable.

Residents acknowledge that construction or maintenance activities may result in temporary inconvenience or disruption.

## **9.0 Interpretation**

### *Governing Documents*

This Agreement must be read together with the Residence Standards, which set out behavioural expectations, community responsibilities, and enforcement processes applicable to all residents. The Residence Standards are incorporated into this Agreement by reference.

### *Discretion and Authority*

Any reference in this Agreement to determinations made by the University, Housing and Residence Life Services, or University staff shall be understood to mean determinations made in good faith and in the exercise of the University's reasonable discretion, consistent with University policy.

### *Headings and Plain Language*

Headings are included for convenience only and do not affect the interpretation of this

Agreement. References to the singular include the plural and vice versa, where the context requires.

### **10.0 Termination of Occupancy**

The University may terminate the Resident's right to occupy Residence for breach of this Agreement, the Residence Standards, or applicable University policies.

Except in circumstances involving an immediate risk to the safety, security, or well-being of persons or property, termination decisions shall be made in accordance with the processes outlined in the Residence Standards.

Where an immediate risk exists, the University may require the Resident to vacate Residence without prior notice, with subsequent review in accordance with University procedures.

Where the University terminates this Agreement or materially restricts access to Residence for reasons not attributable to the Resident's conduct, the University may, at its discretion and in accordance with University policy, provide a pro-rated adjustment of residence fees.

No refund or adjustment shall be guaranteed, and any determination shall be final.

### **11.0 Force Majeure and Residence Closure**

The University shall not be liable for any failure or delay in the performance of its obligations under this Agreement where such failure or delay results from events beyond its reasonable control, including but not limited to government orders, public health emergencies, labour disruptions, fire, flood, or other emergency situations.

In such circumstances, the University reserves the right to temporarily relocate the Resident, modify services, or terminate this Agreement where continued occupancy is not reasonably feasible. Any fee adjustments, if applicable, shall be determined by the University in accordance with University policy.

### **12.0 Limitation of Liability**

To the fullest extent permitted by law, the University shall not be liable for any injury, loss, or damage suffered by the Resident or the Resident's guests arising from use of Residence facilities, common areas, or services, except where such loss or injury is caused by the University's gross negligence or wilful misconduct.

Residents are responsible for ensuring appropriate personal insurance coverage.