

Summer Residence Agreement, Terms and Conditions

This Agreement becomes effective upon receipt by Carleton University ("the University") of the acceptance of an Offer of Residence. The acceptance of the accompanying terms and conditions shall be evidence that the Resident fully understands and agrees to be bound by the Residence Agreement and the Residence Standards as a condition of living in Residence at Carleton University.

Current residents who are moving from academic winter term residence to summer residence:

Students who have a confirmed summer residence reservation may request to stay in their current academic room for the interim period of April 27th until May 4th. Additional fees will apply.

Students choosing to vacate winter term residence and return for summer residence, must do so no later than 12:00 pm April 27th.

All current residents who are remaining for the interim period will be required to move to their summer residence room on Sunday, May 4th between 8:30 am – 4:30 pm EST.

Students who are unable to move on May 4th, are required to fully vacate their current academic room by 12:00 pm noon on April 27th and arrange to return for summer residence starting May 4th.

New residents moving into summer residence:

The earliest date of occupancy for all new summer residents is **May 4th**.

All students living in summer residence:

Dates and Deadlines:

April 27th – May 4th – Interim bridge between winter 2025 residence and summer 2025 residence. *NOTE: Only students living in residence during the winter 2025 term are eligible.*

May 4th – Summer Residence move in.

June 13th – Last day for early summer residents to request extension to full summer residence.

June 27th – Early Summer Residence ends students must vacate no later than 12:00 pm noon.

August 17th – Summer residents who have a confirmed room for the 2025/26 academic year and have indicated they will be staying for the interim bridge period August 24th – August 28th, will be required to move on a Housing designated date between August 15th – 24th. You must be on campus to move during this timeframe, specific move dates will be provided no later than August 1st.

August 23rd – Last night of summer residence for any students **without** a confirmed room for the 2025/26 academic year.

August 24th – All students without a confirmed room for the 2025/26 academic year must vacate summer residence no later than 12:00 pm.

Terms and Conditions:

It is the responsibility of the student (should you wish) to arrange insurance for personal possessions.

The University does not carry insurance to protect personal possessions brought into Residence and does not assume obligation or liability for lost, stolen or damaged items of personal property under any circumstances. In addition, the University does not assume obligation or liability for the replacement of food that may be lost or spoiled because of the failure of refrigerators provided.

The Resident accepts full responsibility for the use of the assigned Room and its contents and accepts all financial responsibility for damages and/or losses incurred. The Resident agrees that Rooms will be inspected and at the determination of the University will be invoiced for cleaning and/or repairs required. Carleton University will not be liable, directly, or indirectly, for any loss or theft of personal property or damage or destruction of personal property. The Resident is responsible for cleaning and maintaining an orderly state of the Room during the term of the residency including ensuring the Room is clean and free from refuse. Failure to remove items at the end of this Agreement will result in the disposal of the items and a charge to do so.

The Campus Card is the building, floor, and room key. Lockouts are \$10; replacement campus cards are \$44.

Floor Security doors are locked 24 hours a day. It is the resident's responsibility to ensure that these devices are used as intended, to ensure the house/floor security, or their effectiveness is not compromised. Persons found tampering or misusing floor locking devices may have their residence accommodation terminated.

The occupant will be held responsible for any shortage or damage to the room and furnishings. Rearranged furniture must be replaced to its original location before checking out.

The occupant is responsible for cleaning his/her bedroom, shared bathroom, and common suite area. No housekeeping services are provided.

Cooking is ONLY permitted in the kitchenette areas of suites. Wherever the use of appliances for the preparation of food is permitted, the resident using the appliance bears responsibility for damage to or loss of university property that arises from careless or negligent use of the appliance.

Firearms, replica firearms or any item or material, which may be deemed harmful or potentially harmful to the wellbeing of residents or to the safekeeping of the buildings are prohibited.

All animals are prohibited (except Service Animals upon approval by the Department of Housing and Residence Life).

NO SMOKING is permitted anywhere in any building at Carleton University. This includes bedrooms in all Residences. In addition, smoking is not permitted within 10 meters of any campus building entrance/exit door, fresh air intake or building exhaust. Candles or incense may not be burned in Residence.

Residents are responsible for the actions, damages or loss caused by their guests.

Residents must produce a valid Carleton University student card and/or personal photo identification upon the request of Housing and Residence Life staff, Conference Services staff, and/or the Department of University Safety or Dining Services Managers.

Residents must abide by the directions of Housing and Residence Life staff, Conference Services staff, the Department of University Safety and Dining Services Managers.

Fire Equipment (alarms, fire hoses, extinguishers, smoke detectors, heat detectors, sprinkler heads) is not to be tampered with.

Residents have a responsibility to respect the rights of others. Actions that adversely affect or have the potential to adversely affect others in the community are prohibited.

Residence Life Staff may follow up with those causing disruption to the community.

A charge of \$100.00 (minimum) will be added should you check out leaving your bedroom, bathroom, or suite area in any other condition than it was when you moved in. All garbage, food, personal belongings, etc. must be removed.

Fire Alarm Testing:

Mandatory annual and monthly fire alarm inspections/testing will take place within all residence building throughout the summer months. These tests will take place between 9am-5pm, Monday through Friday. You will be provided advance notice in writing to your Carleton

email account. For the annual inspections, staff will need to enter both your suite and bedroom for visual inspection.

New Residence Building Construction:

The Resident acknowledges that construction projects near the Residences, may, from time to time, cause noise, disruption, and/or inconvenience for some or all Residents.

Maintenance Inspection:

Housing and Residence Life Facilities team will be required to enter your suite at least once a term for a review and visual inspection of both your common areas and bedroom to highlight any maintenance concerns. These inspections will take place between 9:00 am - 5:00 pm Monday through Friday. You will be provided advance notice in writing to your Carleton email account.

FAILURE TO ABIDE BY THE ABOVE TERMS AND CONDITIONS, THE RESIDENCE STANDARDS, OR IMPROPER BEHAVIOUR AS DETERMINED BY UNIVERSITY STAFF WILL RESULT IN IMMEDIATE TERMINATION OF OCCUPANCY WITHOUT NOTICE AND NO REFUND OF FEES.